

**Delaware Women's Commission
Office of Women's Advancement & Advocacy
State of Delaware, Department of Human Resources**

Haslet Building
122 Martin Luther King Blvd, South
Dover, DE 19901
Monday, November 19, 2018
10:30am to 12:00pm

Carvel State Office Building
820 N. French Street, 10th Floor
Wilmington, DE 19801
(Via Videoconferencing)

Attendees:

Katherine Caudle
*Marian Palley
Melanie Ross Levin
Michelle Taylor
Sobia Choudhri
Carling Ryan
Shaleah Sutton
Sherese Brewington-Carr
Laura Bennett
*Chairperson

DRAFT MINUTES

Welcome and Introductory Comments

The meeting was called to order by Chairperson Marian Palley at 10:30am. The chairperson welcomed everyone and asked the members to look at the minutes from the last meeting. Chairperson asked that minutes be approved with amendment. Motion to approve-Marian Palley, Second Michelle Taylor. None opposed.

Chairperson talked about the amendment of the constitution and chairperson would like members who can, to come down to legislative hall to support the legislation. There is no official date for the meeting, but the meeting will take place sometime on the second week of January. The Chairperson will send out the date to commission members as soon as she can confirm it.

Chairperson told members to put a hold on calendars for "She's on Her Way" event for March 1, 2019. The time will be from 11:30-1:00pm and it will be held in Buena Vista.

On December 5, 2018, there will be a meeting co-sponsored by OWAA, Delaware Women's Commission, and the Delaware Women's Workforce Council to bring together leaders of organizations that can support us and we support them in legislative agendas. The Chairperson asked commission members if they can, to attend the meeting on December 5, 2018.

Melanie talked about the meeting on December 5, 2018. The invitations has been sent out for the meeting and it is being hosted by YWCA. The meeting will be held in the Community Services Building. The meeting will be in Wilmington, with the idea that other meetings will be held in Kent and Sussex counties.

Melanie Ross Levin ask members of the commission to invite anyone that they may know in a women's organization to come to the meeting. Melanie will send RSVP list to commission members so that they can see who has been invited. The meeting will not have a phone or video option and everyone should be there in person. The agenda has not been worked out at this time, but will be available at the meeting.

Equal Rights Amendment issues could be talked about and the group can talk about how in general to coordinate nonpartisan advocacy work. PAC'S groups will not be invited to this meeting. RSVP are to be sent to Melanie Ross Levin by November 28, 2018. Melanie Ross Levin talked about possibly of doing a speed meeting with the legislators with the women's groups, that way they can talk to all the legislators at one time.

The speed meeting with legislators will be discussed at the meeting and Michelle Taylor asked, if Melanie Ross Levin could send an e-mail appointment to the commission members on their calendars when the OWAA needs members of the commission to show up to meetings for legislators.

She's on Her Way subcommittee

Sherese give updates on "She's on Her Way" award. The reason for doing the award ceremony is to recognize young people within the state that are 18-30yoa. The award ceremony will be on March 1, 2019. The ticket cost will be \$20.00 and the first lady will be involved in the ceremony. The event will be a high tea and catered with small sandwiches and horde 'oeuvres, beverage and tea service.

No more than 5 nominees are to be selected and the time of the event will be 11:30am-1:00pm. There will be videography and save the date flyers will be out soon. The applications will go out in December and are to be returned by January 15, 2019. The members of the commission who is not on the subcommittee will be the selection committee for the event.

The subcommittee will use social media campaign to get information out to solicit nominees. The subcommittee is looking at how they will solicit sponsorship and will use DHR's Sponsorship policy. The chairperson suggested that they have a flyer to give out at the December 5, 2018 meeting. Shaleah and Sherese will meet to discuss the flyer. Melanie discussed how the flyer was used for Hall of Fame. She would like to see the application and save the date together. Sherese asked the commission members to promote the "She's on Her Way" event.

Sherese discussed the issue of the Office of Women's Health Department being underfunded and she would like the commission to think about ways to start to have the discussion with the other women groups. Sherese also talked about recidivism and how women in prison need help to get back into society and the different programs that women need once they are back in society. Melanie will check to see if the programs in the prisons have been replaced for those that were taken away

Marian Palley adjourned meeting.

DRAFT